

COVID-19 Risk Assessment

In the event that demand for the testing exceeds national or local capacity, and testing for symptomatic school staff or pupils is delayed, the school will implement the current policy on self-isolation in line with public health guidance. This means that symptomatic staff or pupils will be asked to self-isolate in their homes for 10 days and household members.

Public Health England know that the predominant new variant of coronavirus (COVID-19) is more transmissible however, PHE advice remains that the way to control this virus is with the system of controls, even with the current new variants.

	Risk rating prior to action H/M/L	Recommended controls/Mitigation and Protective Measures	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
Awareness of and adherence to policies and procedures	M	<ul style="list-style-type: none"> Health and Safety Policy has been updated in light of the COVID-19 advice 	Yes	AGD	5/1/21	L
	M	<ul style="list-style-type: none"> All staff, pupils and volunteers are aware of all relevant policies and procedures including, but not limited to, the following: <ul style="list-style-type: none"> Health and Safety Policy Infection Control Policy First Aid Policy 	Yes	AGD/ABY	2/9/20	M
	M	<ul style="list-style-type: none"> All staff have regard to all relevant guidance and legislation including, but not limited to, the following: <ul style="list-style-type: none"> The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013 - https://www.legislation.gov.uk/uksi/2013/1471/contents/made The Health Protection (Notification) Regulations 2010 - https://www.legislation.gov.uk/uksi/2010/659/made Public Health England (PHE) (2017) 'Health protection in schools and other childcare facilities' - 	Yes	AGD/RMR	31/8/20	M

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		<p>https://www.gov.uk/government/publications/health-protection-in-schools-and-other-childcare-facilities</p> <ul style="list-style-type: none"> - DfE and PHE (2020) 'COVID-19: guidance for educational settings' - https://www.gov.uk/government/collections/guidance-for-schools-coronavirus-covid-19 	Yes	AGD	2/9/20	M
			Yes	AGD	Ongoing	L
	H	<ul style="list-style-type: none"> The relevant staff receive any necessary training that helps minimise the spread of infection, e.g. infection control training. This included the use of Lateral Flow Tests. 	Yes	AGD	5/1/21	L
	M	<ul style="list-style-type: none"> The school keeps up-to-date with advice issued by, but not limited to, the following: <ul style="list-style-type: none"> - DfE; NHS; Department of Health and Social Care; PHE 	Yes	ABY - letter	24/8/20	L
	M	<ul style="list-style-type: none"> Staff are made aware of the school's infection control procedures in relation to coronavirus. 	Yes	AGD – Bulletin	24/08/21	L
	M	<ul style="list-style-type: none"> Parents are made aware of the school's infection control procedures in relation to coronavirus via letter and social media – they are informed that they must not send their child to school if they have <u>coronavirus (COVID-19) symptoms</u>, or have tested positive in the last 7 days. Parents/carers should call the school to inform the school of this and that they will be following the national <u>Stay at Home</u> guidance. 	Yes	ABY - letter	24/8/20	L
	M	<ul style="list-style-type: none"> Pupils are made aware of the school's infection control procedures in relation to coronavirus and are informed that they must tell a member of staff if they begin to feel unwell. 	Yes	ABY – letter	24/8/20	L
	M	<ul style="list-style-type: none"> Staff and pupils are made aware of the process for removing face coverings when pupils and staff who use them arrive at school, and this is communicated clearly to parents and staff. 	Yes	AGD	ongoing	L
	M	<ul style="list-style-type: none"> The Staff and Volunteer Confidentiality Policy and Pupil Confidentiality Policy are followed at all times – this includes withholding the names of staff, volunteers and pupils with either confirmed or suspected cases of coronavirus. 	Yes	AGD	ongoing	L
Prevention	H	<ul style="list-style-type: none"> If a pupil or staff member develops COVID-19 symptoms or has a positive test they will follow public health advice on <u>when to self-isolate</u> 	Yes	AGD	ongoing	L

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1. Minimise contact with individuals who are unwell with COVID-19 symptoms	H	<p><u>and what to do.</u> They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).</p> <ul style="list-style-type: none"> If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they are sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', which sets out that they must self-isolate for at least 10 days and should arrange to have a test to see if they have coronavirus (COVID-19). 	Yes	AGD	1/7/20 Revised 1/19/21	M
	H	<ul style="list-style-type: none"> If a pupil is awaiting collection, they should be left in a room on their own if possible and safe to do so. A window should be opened for fresh air ventilation if possible. Appropriate PPE should also be used if close contact is necessary (such as for a very young child or a child with complex needs). Further information on this can be found in the <u>use of PPE in education, childcare and children's social care settings</u> guidance. Any rooms they use should be cleaned after they have left. 	Yes	AGD	1/7/20	M
	H	<ul style="list-style-type: none"> The 'Flowchart school response to suspected or confirmed COVID-19 cases' will be followed for suspected or confirmed cases. 	Yes	AGD	1/7/20	M
	H	<ul style="list-style-type: none"> If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom must be cleaned and disinfected using standard cleaning products before being used by anyone else. 	Yes	ABY	1/9/21	M
	H	<ul style="list-style-type: none"> Everyone will wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms must be cleaned with normal household disinfectant after they have left to reduce the risk of passing the infection on to other people. See the <u>COVID-19: cleaning of non-healthcare settings</u> guidance. 	Yes	AGD	1/9/21	M
	H	<ul style="list-style-type: none"> PPE will be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs). More information on PPE use can be found in the <u>safe working in education, childcare and children's social</u> 	Yes	AGD	1/7/20	L

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	H	<p><u>care settings, including the use of personal protective equipment (PPE) guidance.</u></p> <ul style="list-style-type: none"> In an emergency, call 999 if someone is seriously ill or injured or their life is at risk. Anyone with coronavirus (COVID-19) symptoms should not visit the GP, pharmacy, urgent care centre or a hospital. Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive (see below) or they have been requested to do so by NHS Test & Trace. The Infection Control Policy and <u>Cleaning in non-healthcare settings</u> guidance to be followed to clean the area. Any medication given to ease the unwell individual's symptoms, e.g. paracetamol, is administered in accordance with the Administering Medications Policy Spillages of bodily fluids, e.g. respiratory and nasal discharges, are cleaned up immediately in line with the Infection Control Policy and <u>Cleaning in non-healthcare settings</u> guidance 	Yes	AGD	1/7/20	L
	H		Yes	AGD	1/7/20	L
	H		Yes	AGD	1/7/20	L
	H		Yes	AGD	1/7/20	L
	H		Yes	AGD	1/7/20	L
Prevention	H	<ul style="list-style-type: none"> From Step 4, face coverings are no longer recommended for pupils, staff and visitors either in classrooms or in communal areas. Pupils aged 11 and over should wear a face covering when travelling on dedicated transport to secondary school or college. <p><i>Temporary additional measures in the event of an outbreak</i></p> <ul style="list-style-type: none"> <i>If a specific threshold in the school's Outbreak Management Plan is met the following additional measures will be considered.</i> <i>Face coverings will temporarily be re-introduced in communal areas and classrooms for pupils (aged 11 and over), staff and visitors, unless exempt.</i> 	Yes	All staff	1/9/21	L
1. Where recommended, use of face covering	H		Yes	ABY	1/9/21	L
2. Good hand hygiene practice	H		Yes	All staff	1/9/21	L

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	H	<ul style="list-style-type: none"> Transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, can also be worn. 				
	H	<ul style="list-style-type: none"> Face visors or shields can be worn by those exempt from wearing a face covering but they are not an equivalent alternative in terms of source control of virus transmission. They should only be used after carrying out a risk assessment for the specific situation and should always be cleaned appropriately. 	Yes	AGD	28/9/20	L
	H	<ul style="list-style-type: none"> In the event of an outbreak, <u>Contingency framework: education and childcare settings</u> will be referred to in reimplementing the use of face coverings. 	Yes	ABY	1/09/21	L
	M	<ul style="list-style-type: none"> The School will ensure that pupils clean their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating. 	Yes	AGD	1/9/21	L
	H	<ul style="list-style-type: none"> Supervision of hand sanitiser use will take place due to risk around ingestion. 				
	M	<ul style="list-style-type: none"> The school will build hand cleaning routines into school culture, supported by behaviour expectations set out in the school Behaviour Policy. 	Yes	ABY	1/9/21	L
	H	<ul style="list-style-type: none"> Sufficient handwashing facilities are available. Where a sink is not nearby, provide hand sanitisers in classrooms and other learning environments. 	Yes	AGD	08/03/21	L
Prevention	H	<ul style="list-style-type: none"> 'Catch it, bin it, kill it' approach continues to be very important, suitable number of tissues and bins available in the school to support pupils and staff to follow this routine. "Hand, face, space" is incorporated into our approach. 	Yes	AGD	1/7/20	L
3. Good respiratory hygiene						
Prevention	M	<ul style="list-style-type: none"> Surfaces that pupils are touching, such as toys, books, desks, chairs, doors, sinks, toilets, light switches, bannisters are cleaned more regularly than normal; 	Yes	AGD	15/6/20	L
4. Enhanced cleaning	L	<ul style="list-style-type: none"> Soft furnishings, soft toys and toys that are hard to clean (such as those with intricate parts) are removed. 	Yes	AGD	2/9/20	L

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	M	<ul style="list-style-type: none"> Toilets will be cleaned regularly, and pupils encouraged to clean their hands thoroughly after using the toilet. 	Yes	AGD	15/6/20	L
	M	<ul style="list-style-type: none"> The <u>COVID-19: cleaning of non-healthcare settings guidance</u> is followed. 	Yes	AGD	15/6/20	L
	H	<ul style="list-style-type: none"> Spillages of bodily fluids, e.g. respiratory and nasal discharges, are cleaned up immediately in line with the Infection Control Policy and <u>Cleaning in non-healthcare settings guidance</u> 	Yes	AGD	2/9/20	L
	M	<ul style="list-style-type: none"> Cleaners are employed by the school to carry out daily, thorough cleaning that follows national guidance and is compliant with the COSHH Policy and the Health and Safety Policy. 	Yes	AGD	2/9/20	L
	M	<ul style="list-style-type: none"> The SBM arranges enhanced cleaning to be undertaken where required – advice about enhanced cleaning protocols is sought from the local health team. Schools short of cleaning product supplies, should email DfE-CovidEnquiries.COMMERCIAL@education.gov.uk 	Yes	AGD	2/9/20	L
	L	<ul style="list-style-type: none"> The SBM monitors the cleaning standards of school cleaning contractors and discusses any additional measures required with regards to managing the spread of coronavirus. 	Yes	AGD	2/9/20	L
<p>Prevention</p> <p>5. Minimise contact</p>	M	<ul style="list-style-type: none"> From Step 4, it is no longer recommend that it is necessary to keep children in consistent groups ('bubbles'). Bubbles will not need to be used for any summer provision or in schools from the autumn term. <p>Educational visits</p> <ul style="list-style-type: none"> It is recommended that the school does not go on any international visits before the start of the autumn term. From the start of the new school term the school can go on international visits that have previously been deferred or postponed and organise new international visits for the future. 	Yes	ABY	2/9/20	L
	M	<ul style="list-style-type: none"> The school is aware that the travel list (and broader international travel policy) is subject to change and green list countries may be moved into amber or red. The travel lists may change during a visit and the school 	Yes	All staff	1/9/21	L

	M	<p>will comply with international travel legislation and will have contingency plans in place to account for these changes.</p> <ul style="list-style-type: none"> The school will liaise with either its visit provider, commercial insurance company, or the Risk Protection Arrangement (RPA) to assess the protection available. Independent advice on insurance cover and options can be sought from the British Insurance Brokers' Association (BIBA) or Association of British Insurers (ABI). Any school holding ATOL or ABTA refund credit notes may use these credit notes to rebook educational or international visits. 	Yes	AGD	1/9/21	L
	M	<ul style="list-style-type: none"> The school will undertake full and thorough risk assessments in relation to all educational visits and ensure that any public health advice, such as hygiene and ventilation requirements, is included as part of that risk assessment. <u>General guidance</u> about educational visits is available and is supported by specialist advice from the <u>Outdoor Education Advisory Panel</u> (OEAP). <p>Sports provision</p> <ul style="list-style-type: none"> All sports provision, including competition between settings, should be planned and delivered in line with government guidance. Providers of sports activities will also refer to: <ul style="list-style-type: none"> <u>guidance on grassroots sports for public and sport providers, safe provision and facilities</u>, and <u>guidance from Sport England</u> advice from organisations such as the <u>Association for Physical Education</u> and the <u>Youth Sport Trust</u> guidance from Swim England on school swimming and water safety lessons available at <u>returning to pools guidance documents</u> and <u>using changing rooms safely</u> 	Yes	All staff All staff	1/9/21 15/6/20	L L L
	M	<ul style="list-style-type: none"> All sports provision, including competition between settings, should be planned and delivered in line with government guidance. Providers of sports activities will also refer to: <ul style="list-style-type: none"> <u>guidance on grassroots sports for public and sport providers, safe provision and facilities</u>, and <u>guidance from Sport England</u> advice from organisations such as the <u>Association for Physical Education</u> and the <u>Youth Sport Trust</u> guidance from Swim England on school swimming and water safety lessons available at <u>returning to pools guidance documents</u> and <u>using changing rooms safely</u> 	Yes	ABY/AHL	1/9/21	L
	M	<ul style="list-style-type: none"> advice from organisations such as the <u>Association for Physical Education</u> and the <u>Youth Sport Trust</u> guidance from Swim England on school swimming and water safety lessons available at <u>returning to pools guidance documents</u> and <u>using changing rooms safely</u> 	Yes	ABY/AHL	1/9/21	L
	M	<p>Performances, Events and Music</p> <ul style="list-style-type: none"> Singing, wind and brass instrument lessons can be undertaken, following guidance provided by the DCMS <u>working safely during coronavirus (COVID-19): performing arts</u>. 	Yes	ABY/JCR	1/9/21	L

	M	<ul style="list-style-type: none"> • If planning an indoor or outdoor face-to-face performance in front of a live audience, the school will also follow the latest advice in the DCMS <u>working safely during coronavirus (COVID-19): performing arts</u>. 	Yes	ABY/JCR	01/9/21	L
	M	<ul style="list-style-type: none"> • If delivering sporting or other organised events, more information can be found in the COVID-19: <u>Organised events guidance for local authorities</u>. • Temporary additional measures in the event of an outbreak • <i>If a specific threshold in the school’s Outbreak Management Plan is met the following additional measures will be considered.</i> • <i>It may become necessary to reintroduce ‘bubbles’ for a temporary period, to reduce mixing between groups, as follows.</i> • <i>The number of contacts between pupils and staff is reduced. This is achieved through keeping groups separate (in ‘Bubbles’). The school will consider:</i> <ul style="list-style-type: none"> ○ <i>The layout of the school site;</i> ○ <i>The feasibility of keeping distinct groups separate while offering a broad curriculum</i> • <i>More information on groups can be found in COVID-19: <u>Guidance for full opening</u></i> • <i>All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the school timetable. This will be particularly important for secondary schools.</i> • <i>Supply teachers, peripatetic teachers and/or other temporary staff can move between schools.</i> • <i>Large gatherings such as assemblies are avoided, and groups kept apart.</i> • <i>The timetable is revised to implement where possible:</i> <ul style="list-style-type: none"> ○ <i>Plan for lessons or activities which keep groups apart and movement around the school site to a minimum;</i> ○ <i>Maximise the number of lessons or classroom activities which could take place outdoors;</i> ○ <i>Staggered assembly groups;</i> 	Yes	ABY/RMR/AGD	1/9/21	L

		<ul style="list-style-type: none"> ○ <i>Break times (including lunch) are staggered so that all pupils are not moving around the school at the same time.</i> ● <i>Pupils use the same classroom or defined area of a setting throughout the day, with a thorough cleaning of the rooms at the end of the day, and are seated at the same desk.</i> ● <i>Mixing within education or childcare setting is minimised by:</i> <ul style="list-style-type: none"> ○ <i>accessing rooms directly from outside where possible;</i> ○ <i>considering one-way circulation, or place a divider down the middle of the corridor to keep groups apart as they move through the setting where spaces are accessed by corridors;</i> ○ <i>staggering lunch breaks and pupils clean their hands beforehand and enter in the groups they are already in or pupils are brought their lunch in their classrooms;</i> ○ <i>The number of pupils using the toilet at any one time is limited.</i> ● <i>The use of shared space such as halls is limited and there is cleaning between use by different groups.</i> 				
<p>Prevention</p> <p>6. Keep occupied spaces well ventilated</p>	M	<ul style="list-style-type: none"> ● Good ventilation reduces the concentration of the virus in the air, which reduces the risk from airborne transmission. When the school is in operation, it is important to ensure it is well ventilated and a comfortable teaching environment is maintained. These can be achieved by a variety of measures including: <ul style="list-style-type: none"> ○ mechanical ventilation systems – these should be adjusted to increase the ventilation rate wherever possible and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated. If possible, systems should be adjusted to full fresh air or, if not, then systems should be operated as normal as long as they are within a single room and supplemented by an outdoor air supply ○ natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space). Opening internal doors can also assist with creating a throughput of air 	Yes	All Staff	01/03/21	L

	M	<ul style="list-style-type: none"> ○ natural ventilation – if necessary external opening doors may also be used (as long as they are not fire doors and where safe to do so) The <u>Health and Safety Executive guidance on air conditioning and ventilation during the coronavirus outbreak</u> and <u>CIBSE coronavirus (COVID-19) advice</u> provides more information. <p>To balance the need for increased ventilation while maintaining a comfortable temperature, consider:</p> <ul style="list-style-type: none"> ○ opening high level windows in colder weather in preference to low level to reduce draughts ○ increasing the ventilation while spaces are unoccupied (for example, between classes, during break and lunch, when a room is unused) ○ rearranging furniture where possible to avoid direct draughts <ul style="list-style-type: none"> ● Heating to be used as necessary to ensure comfort levels are maintained particularly in occupied spaces. 	Yes	All Staff	01/03/21	L
Response to infection 7. Test and trace	M	<ul style="list-style-type: none"> ● NHS Test and Trace process to be followed and understand how to contact their local <u>Public Health England health protection team</u>. Staff members and parents/carers understand that they will need to be ready and willing to: <ul style="list-style-type: none"> ○ <u>book a test</u> if they are displaying symptoms. Staff and pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school. All pupils can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit ○ provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test & Trace ○ <u>self-isolate</u> if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19) 	Yes	AGD/ABY	1/9/21	L
	M	<ul style="list-style-type: none"> ● A small number of home testing kits available to be given directly to parents/carers collecting a child who has developed symptoms at school 	Yes	AGD	15/6/20	L

	H	<p>or staff who have developed symptoms at schools, where providing a test will increase the likelihood of them getting tested.</p> <ul style="list-style-type: none"> The school will ask parents and staff to inform them immediately of the result of the test: <ul style="list-style-type: none"> If someone tests negative, if they feel well and no longer have symptoms similar to COVID-19 they can stop self-isolating. If someone test positive they should follow the '<u>stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection</u>' and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. 	Yes	ABY	15/6/20	L
<p>9. In specific circumstances Promote and engage in asymptomatic testing, where available</p>	H	<ul style="list-style-type: none"> Rapid testing remains a vital part of our plan to suppress this virus. AMS should follow the guidance set out for their settings: <ul style="list-style-type: none"> <u>Secondary schools and colleges</u> 	Yes	AGD	08/03/21	M
<p>Response to infection 8. Managing confirmed COVID-19 cases</p>	M	<ul style="list-style-type: none"> <u>Flowchart school response to suspected or confirmed COVID-19 cases</u> to be followed for suspected or confirmed cases. 	Yes	AGD	1/7/20	L
	H	<ul style="list-style-type: none"> If someone has attended the site tests positive for COVID-19, the local health protection team will be contacted by the school. 	Yes	AGD	As required	M
	H	<ul style="list-style-type: none"> The health protection team will provide guidance to support a rapid risk assessment to confirm who has been in close contact with the person during the period they were infectious and ensure they are asked to self-isolate. 	Yes	AGD	As required	M
	H	<p>. Confirmatory PCR tests</p> <ul style="list-style-type: none"> Staff and pupils with a positive LFD test result should self-isolate in line with the <u>stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection</u>. They will also need to <u>get a free PCR test to check if they have COVID-19</u>. 	Yes	AGD	As required	M

		<ul style="list-style-type: none"> • Whilst awaiting the PCR result, the individual should continue to self-isolate. • If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the pupil can return to school, as long as the individual doesn't have COVID-19 symptoms. • Additional information on PCR test kits for schools and further education providers is available. 				
<p>Response to infection</p> <p>9. Test and trace</p>	H	<ul style="list-style-type: none"> • From Step 4, close contacts will be identified via NHS Test and Trace and the school is no longer expected to undertake contact tracing. • As with positive cases in any other setting, NHS Test and Trace will work with the positive case and/or their parent to identify close contacts. Contacts from a school setting will only be traced by NHS Test and Trace where the positive case and/or their parent specifically identifies the individual as being a close contact. This is likely to be a small number of individuals who would be most at risk of contracting COVID-19 due to the nature of the close contact. • The school is aware it may be contacted in exceptional cases to help with identifying close contacts, as currently happens in managing other infectious diseases. • Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply: <ul style="list-style-type: none"> ○ they are fully vaccinated ○ they are below the age of 18 years and 6 months ○ they have taken part in or are currently part of an approved COVID-19 vaccine trial ○ they are not able to get vaccinated for medical reasons • Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to <u>take a PCR test</u>. • The school will encourage all individuals to take a PCR test if advised to do so. • Staff who do not need to isolate, and children and young people aged under 18 years 6 months who usually attend school, and have been 	Yes	ABY/RMR/AGD	1/9/21	M

		<p>identified as a close contact, should continue to attend school as normal. They do not need to wear a face covering within the school, but it is expected and recommended that these are worn when travelling on public or dedicated transport.</p> <p>18-year-olds will be treated in the same way as children until 6 months after their 18th birthday, to allow them the opportunity to get fully vaccinated. At which point, they will be subject to the same rules as adults and so if they choose not to get vaccinated, they will need to self-isolate if identified as a close contact.</p> <ul style="list-style-type: none"> • Confirmed cases of COVID-19 will be managed by the school should they arise in any of the following cases: <ul style="list-style-type: none"> ○ if a pupil or staff member develops COVID-19 symptoms or has a positive test; ○ if anyone in the school develops COVID-19 symptoms, however mild; or ○ if a pupil in a boarding school shows symptoms. • In any of these cases, the school will refer to <u>section 1 of this risk assessment</u>, specifically under the heading “When an individual develops COVID-19 symptoms or has a positive test”. 				
Contain any outbreaks Emergencies	H	<ul style="list-style-type: none"> • The <u>contingency framework</u> describes the principles of managing local outbreaks of COVID-19 in education and childcare settings. Local authorities, directors of public health (DsPH) and PHE health protection teams (HPTs) can recommend measures described in the contingency framework in individual education and childcare settings – or a small cluster of settings – as part of their outbreak management responsibilities. • The school’s Outbreak Management Plan describes what it would do if children, pupils, students or staff test positive for COVID-19, or how the school would operate if it was advised to reintroduce any measures described in this document to help break chains of transmission. • The Outbreak Management Plan will be kept up-to-date and relevant to the school’s unique setting, referencing the government’s <u>COVID-19</u> 	Yes	ABY/RMR/AGD	Ongoing	M

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		<p><u>Contingency Framework</u> and the <u>Surrey County Council local outbreak control plan</u>.</p> <ul style="list-style-type: none"> • This risk assessment sets out the additional protective measures which will be considered in the case of and for the duration of an outbreak i.e. if a specific threshold is met, as set out in the government’s <u>COVID-19 Contingency Framework</u> and the school’s Outbreak Management Plan. • The additional measures are given elsewhere in this risk assessment under separate headings “<i>Temporary additional measures in the event of an outbreak</i>” and are shown in <i>italic</i> text. • Covid Clinics – consultation offer provides additional support to assist school leaders in their decision making in response to an outbreak. The consultation service is delivered by Surrey County Council Public Health and School Relationships & Support Service. • All pupil emergency contact details are up-to-date, including alternative emergency contact details, where required. • Parents are contacted as soon as practicable in the event of an emergency. • Pupil alternative contacts are called where their primary emergency contact cannot be contacted. • The school has an up-to-date First Aid Policy in place which outlines the management of medical emergencies – medical emergencies are managed in line with this policy. 				
Attendance	M	<ul style="list-style-type: none"> • Parents and pupils are encouraged to walk or cycle to their education setting where possible; 	Yes	ABY	24/8/20	L
	M	<ul style="list-style-type: none"> • Parents and pupils are discouraged from using public transport, where possible particularly during peak times; 	Yes	ABY	24/8/20	L
	M	<ul style="list-style-type: none"> • For more information on home to school transport, please refer to <u>SCC guidance in safer working for home to school transport</u>. • Where possible, transport arrangements are organised to cater for any changes to start and finish times; 	Yes	SLT	2/9/20	L
			N/A			

		<ul style="list-style-type: none"> • Transport providers are advised that they do not work if they or a member of their household are displaying any symptoms of coronavirus; • Transport providers, as far as possible, are advised of the need to follow hygiene rules and try to keep distance from their passengers; • Revised travel plans are communicated clearly to contractors, local authorities and parents where appropriate (for instance, to agree pick-up and drop-off times). 	N/A N/A N/A			
	H	<p>Clinically extremely vulnerable (CEV)</p> <ul style="list-style-type: none"> • All clinically extremely vulnerable pupils should attend their school unless they are one of the very small number of pupils under paediatric or other specialist care and have been advised by their GP or clinician not to attend. • Pupils who live with someone who is clinically extremely vulnerable should continue to attend school as normal. • Further information is available in the guidance on supporting pupils at school with medical conditions and guidance on protecting people who are clinically extremely vulnerable. <p>Travel and quarantine</p> <ul style="list-style-type: none"> • All pupils travelling to England must adhere to current legislation, details of which are set out in government travel advice. • Where pupils travel from abroad to attend a boarding school, the school will explain the rules to pupils and their parents before they travel to the UK. • Those aged 11 to 17 need proof of a negative COVID-19 test to travel to England (children aged 10 and under are exempt from this) and those aged 5 to 17 must take a COVID-19 travel test on or before day 2. More information is provided in the government’s quarantine and testing guidance. 	YES	ABY/RMR/AGD	ongoing	L

		<ul style="list-style-type: none"> The school will check the current 'red list' and liaise with parents to ensure any pupils arriving from or through an affected country will follow this advice. Additional guidance has been issued on the <u>quarantine arrangements for boarding school pupils</u> travelling from red-list countries to attend a boarding school in England 				
Workforce	H	<p>Clinically extremely vulnerable (CEV)</p> <ul style="list-style-type: none"> Clinically extremely vulnerable (CEV) people are advised, as a minimum, to follow the same guidance as everyone else. It is important that everyone adheres to this guidance, but CEV people may wish to think particularly carefully about the additional precautions they can continue to take. Further information can be found in the <u>19 July guidance on protecting people who are CEV from COVID-19</u>. The school is able to explain the measures it has in place to keep CEV staff safe at work, noting the Health and Safety Executive's (HSE) <u>guidance on protecting vulnerable workers</u>, including <u>advice for employers and employees on how to talk about reducing risks in the workplace</u>. <p>Pregnant women</p> <ul style="list-style-type: none"> Pregnant women are considered 'clinically vulnerable' or in some cases 'clinically extremely vulnerable' to coronavirus (COVID-19) and therefore require special consideration as set out in the <u>guidance for pregnant employees</u>. Employers should carry out a risk assessment to follow the Management of Health and Safety at Work Regulations 1999 (MHSW). Pregnant women of any gestation should not be required to continue working if this is not supported by the risk assessment. Women who are 28 weeks pregnant and beyond, or are pregnant and have an underlying health condition that puts them at a greater risk of severe illness from COVID-19 at any gestation, should take a more precautionary approach. Employers should ensure pregnant women are 	Yes	ABY/RMR/AGD	ongoing	L

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		able to adhere to any active national guidance on social distancing and/or advice for pregnant women considered to be clinically extremely vulnerable (this group may previously have been advised to shield).				
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